

**THE IRISH PONY CLUB**  
**RISK ASSESSMENT CHECK LIST - RALLIES**

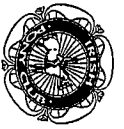
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Date 10/11/15 Location Paddy Murphy's farm

Subsequent dates Each Friday until 10/1/2016

HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Access Road	Dual Carriageway. ✓ Single Carriageway. ✓ Unclassified. Track. Other:	IPC Members. ✓ IPC Officials. ✓ Parents. ✓ General Public. ✓ Animals. Property.	Warning signs. ✓ Post stewards. ✓ High visibility clothing. ✓ One way system. Police action. Council action.	HIGH <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	
Main Entrance & Exit	Easy to find? ✓ Sufficient turning space for lorries & trailers to prevent restricting access road? ✓ Good ground conditions? ✓ Clear view from both ways? ✓ Wide enough for 2 vehicles? ✓ Alternative road gates? ✓ Other:	IPC Members. IPC Officials. Parents. General Public. Animals. Property.	Direction signs/ send map. Widen entrance. No stopping at entrance. One way system. Post stewards. Fill large pot holes. ✓ Improve visibility - tripping hedges etc. ✓ Other gates onto roadways closed ✓ All gates closed during rally ✓	HIGH <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	<del>None</del>
On Site Traffic	Safe vehicle routes? ✓ Safe pedestrian routes? ✓ Safe horse/pony routes? ✓ Safe spectator car parking? ✓ Safe horse transport parking? ✓ Any public tight of way? ✓ Horse areas fenced & gated? ✓ Other:	IPC Members. IPC Officials. Parents. General Public. Animals. Property.	Parking area to clearly marked. ✓ Parking attendants. Restrict vehicle use on site. ✓ Sign & steward public rights of way. ✓ Rope/cone bad areas. ✓	HIGH <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	

Date Assessed	<u>3/11/2015</u>	Signed	<u>R.C. and</u>	Date Reviewed		Signed	<u>M.M.</u>
By (Print Name)		<u>Brench Safety Office</u>		By (Print Name)			



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HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
Instruction	Instructors Competent? <input checked="" type="checkbox"/> On IIPC register? <input checked="" type="checkbox"/> Helpers available? <input checked="" type="checkbox"/> Adequate space Facilities suitable for each ride's ability	IIPC Members. IIPC Officials. Parents. General Public. Animals. Property.	Brief instructors before start. <input checked="" type="checkbox"/> Observe each ride for part of rally <input checked="" type="checkbox"/> Move riders in ride not suitable for their ability or pony. <input checked="" type="checkbox"/> Children left at rally: ➤ Contact details for parent <input checked="" type="checkbox"/> ➤ Responsible adult at rally <input checked="" type="checkbox"/> ➤ Time of collection and person collecting <input checked="" type="checkbox"/>	HIGH <input type="checkbox"/> ACCEPTABLE <input checked="" type="checkbox"/> LOW <input type="checkbox"/>	
Indoor School	Equipment Stored in arena? Entrance/Exit doors. Arena Surface Spectator area. Warm up area Other users of stabling etc? Lighting	IIPC Members. IIPC Officials. Parents. General Public. Animals. Property.	Inspect school and spectator areas before start of rally Entrance/Exit doors supervised Supervision of warm up area. Lighting used as required	HIGH <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input type="checkbox"/>	
All Terrain Vehicles (ATVs) <i>N/A</i>	Are they necessary? Well maintained? Other: Refer to IIPC Guidance.	IIPC Members. IIPC Officials. Parents. General Public. Animals. Property.	<ol style="list-style-type: none"> <li>1) Driver 17+</li> <li>2) Driver holds current licence.</li> <li>3) Driver has no serious driving convictions</li> <li>4) Helmet to be worn</li> <li>5) Speed to be controlled</li> <li>6) No passengers</li> <li>7) Trained operators only</li> <li>8) Safe terrain</li> <li>9) Drivers authorised</li> <li>10) Motor insurance necessary?</li> </ol>	HIGH <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input type="checkbox"/>	

Date Assessed	Date Reviewed
By (Print Name)	By (Print Name)
Signed	Signed



## THE IRISH PONY CLUB

### RISK ASSESSMENT CHECK LIST - RALLIES

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HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS
First Aid & Welfare	Adequate toilet facilities? <input checked="" type="checkbox"/> Adequate washing facilities? <input checked="" type="checkbox"/> Medical & veterinary cover? <input checked="" type="checkbox"/> Accident book? <input checked="" type="checkbox"/> Accident notice displayed? <input checked="" type="checkbox"/> Emergency procedure agreed? <input checked="" type="checkbox"/> Communications? <input checked="" type="checkbox"/> Other: <input checked="" type="checkbox"/>	IPC Members. <input checked="" type="checkbox"/> IPC Officials. <input checked="" type="checkbox"/> Parents. <input checked="" type="checkbox"/> General Public. <input checked="" type="checkbox"/> Animals. <input checked="" type="checkbox"/> Property. <input checked="" type="checkbox"/>	First Aid cover adequate for whole period. <input checked="" type="checkbox"/> Veterinary cover adequate for whole period. <input checked="" type="checkbox"/> Vehicle access to all areas. <input checked="" type="checkbox"/> Two way radio communications. <input checked="" type="checkbox"/> Mobile phone reception on site. <input checked="" type="checkbox"/> Land line available or back up mobile phone(s). <input checked="" type="checkbox"/> Inform instructors of emergency procedure. <input checked="" type="checkbox"/>	HIGH <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input type="checkbox"/>	Outdoor basic toilet adequate for 3hr - rally. Trained First Aidie present Emergency procedures discussed at committee meeting
Slips, Trips & Falls	Marquee pegs/guy ropes? <input checked="" type="checkbox"/> Electric cables, P A leads, hoses etc? <input checked="" type="checkbox"/> Rough Ground <input checked="" type="checkbox"/> Parked farm equipment <input checked="" type="checkbox"/> Other: <input checked="" type="checkbox"/>	IPC Members. <input checked="" type="checkbox"/> IPC Officials. <input checked="" type="checkbox"/> Parents. <input checked="" type="checkbox"/> General Public. <input checked="" type="checkbox"/> Animals. <input checked="" type="checkbox"/> Property. <input checked="" type="checkbox"/>	Warning cones. <input checked="" type="checkbox"/> Warning signs. <input checked="" type="checkbox"/> Bury or cover cables etc. <input checked="" type="checkbox"/>	HIGH <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> LOW <input type="checkbox"/>	Parents & instructors informed, official aware & in place to supervise

Person in Charge B.C. Mary Maguire

Branch South Union

Instructors X X X

First Aid X X X

Date Assessed <u>3/11/2015</u>	Signed	Date Reviewed	Signed
By (Print Name)		By (Print Name)	