

IRISH PONY CLUB

Administration Rules (Updated October 2018)



The Irish Pony Club Administrative Rules are being amended in line with good governance and our new constitution.

When consulting the Administration Rules please check for an amended version and for any additional rules, all of which will be available on the Downloads page of the Irish Pony Club website. **Once published these rules take immediate effect.**

For further information or to offer contributions to this process, e-mail tara@irishponyclub.ie.

Irish Pony Club Conflict of Loyalty, Conflict of Interest and Equestrian Professional Policies

Conflict of Loyalty

A person empowered to take decisions on behalf of The Irish Pony Club must ensure that those decisions are made in the best interests of The Irish Pony Club. A Conflict of Loyalty could arise if decision making is influenced by considerations other than those in the best interest of the Irish Pony Club.

Conflict of Interest

At all levels of the Irish Pony Club, from the Board to Branch Sub-Committees, avoidance of any potential conflict of interest must be strictly observed. Whenever an individual has a personal interest in a matter to be discussed at a meeting of a committee of which he is a member, he must: -

- a) Declare his interest before discussion begins.
- b) Be absent from the meeting for that item, unless expressly invited to remain to provide information.
- c) Not be counted in the quorum for that part of the meeting.
- d) Be absent during the vote, and have no vote on the matter.

Equestrian Professional

An Equestrian Professional means a person who gains financially from instructing, coaching, training, selling or hiring horses or ponies, keeping liveries or providing equestrian facilities or equipment.

Normally, no Equestrian Professional will be eligible for appointment as an Area Representative, a District Commissioner, or as a member of any committee or subcommittee established under these Rules, except for the Training Committee.

The Executive Committee however, at its discretion, may decide to approve the appointment of an Equestrian Professional and may attach to the approval such conditions as the Executive Committee in its absolute discretion considers appropriate. In such a case, the person must submit a written declaration that he has read and understood the Conflict of Interest Policy of The Irish Pony Club, as defined in this Rule, and that he will adhere to it. Equestrian Professionals who are members of any committee (including the Training Committee) or the Executive Committee must also submit such a declaration. This Rule shall not be applied retrospectively.